Agenda/ Notes

Introduction

Suggested Discussion Points:
- Reminder of targets you have committed to through joining GCC
- Present previous Carbon Reports and reduction plan
- What does a Sustainable Gallery look like?
- Are there any changes not currently happening that you would like to?
- Any notes on the changes that have already been made?

Carbon Budgeting & Collecting Data

Suggested Discussion Points:
- What are the largest parts of your carbon footprint?
- What are the main opportunities for change?
- Carbon Budgeting:
  - Individual travel
  - How can you work this into individual projects/exhibitions?
- Provide a toolkit for every team/discuss what would be useful for everyone in your organisation
- Bring Finance team/staff into the conversation
  - Standardisation of invoices so dialogues are consistent
Travel

Suggested Discussion Points:
- Review Travel Guidelines data
- Are there options for consolidated travel?
- Strategic planning
- Train travel
- Monitoring and keeping track – how do you do this?
- Art Fairs
  - Review any tracked data from past fairs
  - How to reduce footprint from International fairs?
  - How to reduce footprint from European fairs?

Programming

Suggested Discussion Points:
- How can you plan forward with sustainability and yearly carbon output in mind?
- Programming based on Carbon Budgeting
- Can your Green Team create an annual Carbon Budget ahead of annual programming meetings?
- How to involve artists into this discussion?

Mailouts/ Consolidation
Suggested Discussion Points:
- Look at any tracked data for couriers and local shipping
- Consolidated Mailouts
- Buying books in the country they are being gifted

**Artists/ Collectors**

Suggested Discussion Points:
- Despite not having a direct impact on carbon emissions, they are an important part of helping the industry become more aware and accepting of new practises
- How do you communicate this with artists and collectors?

**Final**

Solidify 3 main targets and actions ahead of your next meeting