## ESTIMATE

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount (£)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Receive in to warehouse</td>
<td>xx</td>
</tr>
<tr>
<td>Any packing that is fabricated + estimated weight (if applicable)</td>
<td>xx</td>
</tr>
<tr>
<td>Pack as required for xx freight, labour, security banding, mark, measure and weigh (list estimate weight)</td>
<td>xx</td>
</tr>
<tr>
<td>Warehouse handling out</td>
<td>xx</td>
</tr>
<tr>
<td>Handling and freight charges via xx freight [insert route]</td>
<td>xx</td>
</tr>
<tr>
<td>Any Customs Charges</td>
<td>xx</td>
</tr>
<tr>
<td>Co-ordination, administration and processing</td>
<td>xx</td>
</tr>
</tbody>
</table>

Terms and Conditions: xx

Total £xx exc VAT
# INVOICE

<table>
<thead>
<tr>
<th>Details:</th>
<th>Emissions:</th>
</tr>
</thead>
<tbody>
<tr>
<td>[Artwork Details]</td>
<td>Method for calculation (optional) : examples GCC calculator or internal calculator</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>£xx</th>
</tr>
</thead>
<tbody>
<tr>
<td>Receive in to warehouse</td>
<td></td>
</tr>
<tr>
<td>Any packing that is fabricated + weight of packaging</td>
<td>£xx</td>
</tr>
<tr>
<td>Pack as required for xx freight, labour, security banding, mark, measure and weigh (list weight of packed works)</td>
<td>£xx</td>
</tr>
<tr>
<td>Warehouse handling out</td>
<td>£xx</td>
</tr>
<tr>
<td>Handling and freight charges via xx freight [insert route] and gross weight kg</td>
<td>£xx</td>
</tr>
<tr>
<td>Any Customs Charges</td>
<td>£xx</td>
</tr>
<tr>
<td>Co-ordination, administration and processing</td>
<td>£xx</td>
</tr>
</tbody>
</table>

Terms and Conditions: xx

<table>
<thead>
<tr>
<th>Total</th>
<th>£xx exc VAT</th>
</tr>
</thead>
</table>